

Vacation Care Program - December 2018/January 2019

NORTH ADELAIDE OSHC Vacation Care

North Adelaide PS, 62-80 Tynte St, North Adelaide 8267 5127

Operating Hours 7:30am – 6:00pm

Cost for a Vac Care day is \$50 per child for bookings made before Fri 7th Dec

Cost for a Vac Care day is \$55 per child for bookings made from Mon 10th Dec

See Centrelink for CCS reduction by phoning: 13 61 50

BOOKINGS MUST BE CANCELLED **7 DAYS** BEFORE THE DAYS PLANNED ACTIVITY OR YOU WILL BE CHARGED THE FULL PRICE FOR THAT DAY.

Dec / Jan Vacation Care

**For further information please call
PH: 08 8267 5127**

Places are limited, especially on excursion days. Forms completed will be processed in order of receipt. Advance bookings by Friday, 7th Dec 18 are highly recommended to avoid being placed on a child waiting list.

PLEASE NOTE: EXCURSIONS OR PLANNED ACTIVITIES MAY BE CANCELLED OR POSTPONED DUE TO WEATHER CONDITIONS. PLEASE NOTE THAT NORTH ADELAIDE PRIMARY OSHC RESERVES THE RIGHT TO CHANGE AN ACTIVITY DUE TO EXCEPTIONAL CIRCUMSTANCES DETERMINED BY THE LEADERSHIP TEAM.

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Daily Checklist: IMPORTANT

- **Children need to bring their recess and lunch everyday unless stated otherwise.** It is also best to pack a little extra as children do get hungry and we only provide a snack for afternoon tea.
- Children need to **bring a water bottle** daily and on excursions.
- **Lunch orders can be placed and we will also take children to Perryman's when we are not on excursions.**
- There is \$1 per minute late collection fee for any child that is picked up later than **5:45pm.**
- We are an **ALLERGY AWARE SERVICE.** Please provide details to the service where appropriate. **NO Nut products please. This includes peanut butter and some cereal bars.**
- Children need to wear appropriate foot wear that is safe and will not fall off their feet. **Things must not be worn on excursions unless specified otherwise.**
- Children need to wear helmets when riding their bikes, scooters, skateboards, rollerblades, and roller-skates or when otherwise specified.
- **All electronics are banned** and staff will not take responsibility for the loss of games. This includes Mobile phones, iPads, DVDs, PS2 games, PSPs, DSs and MP3 players. However on days where the program states that these are allowed, children may wish to bring them in but need to be responsible for their own belongings.
- Please read the program carefully taking note of departure and arrival times (these are estimated as close as possible). **Late arrival may result in missing the bus for excursions.**
- We have a hat and sunscreen policy. Please ensure your child has a hat at all times and if they cannot use our home brand sunscreen, please provide your own.
- The ratio for taking children on excursions is 1:8 and when we are attending the aquatics centre the ratio is 1:5. These ratios will be maintained at all times.
- Risk assessments have been prepared for each excursion and may be viewed on request. Please ask the responsible person on duty.
- The maximum number of children attending any excursion by bus will be 48.

Ten Plus Excursions: is for children aged 10 and above. Please specify your child(rens) age on the booking sheet. Please speak to the team if you have any queries. Children aged 9 may be included if space permits. This is to ensure that the older children are catered for.

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<p>Monday 17th Dec Incursion "SUPER CODY" Bringing the power of Programming OSHC! Learn to code by building your own games for limitless creative fun</p>		<p>Monday 7th Jan Trash and Treasure Day Bring in your unwanted pre-loved toys/clothes/accessories and make your own shop. Sell your items for 20cents to \$2. Bring a few dollars to spend or use your profits (max \$5 to spend) One person's trash is another person's treasure!</p>
<p>Tuesday 18th Dec Excursion "Piccadilly Cinema" "The Grinch" (PG) or "Eliot the little Reindeer" (PG) Arrive by 9am</p>		<p>Tuesday 8th Jan Excursion "Bowling Fun" A fun day out of bowling and laser tag at Port Road, ZONE BOWLING Woodville! Time to be bowled over!!! Arrive by 9am</p>
<p>Wednesday 19th Dec CHRISTMAS BAKING TRADITIONAL GINGERBREAD CHRISTMAS LOG</p>		<p>Wednesday 9th Jan Incursion "PADDLEBOARD PARTY" "Looking like a Stand Up Paddle board on land, get on board! Live life one adventure at a time" BYO safety gear as per checklist</p>
<p>Excursion <u>TEN PLUS</u> "Xmas shopping" In Rundle Mall, 10 PLUS arrive by 9am</p>		<p>Thursday 10th Jan Incursion "Double Lane Splashlide" 9.30am - 3.30pm Children will have access to the water slide all day. Sunscreen up for lots of Slippery FUN!!!</p>
<p>Friday 21st Dec LUNCH PROVIDED! "Christmas Groove" Delicious Christmas lunch, of roast chicken & roast veg, ham and salad with trifle for afternoon tea</p>		<p>Friday 11th Jan Excursion "Virtual Reality Adelaide" Experience the full impact of a world like no other from you becoming "Cinderella", to being fully immersed in a full motion VR racing car and roller coaster simulations plus foosball, Super Nintendo and so much more!!! All to arrive by 9am</p>
<p>Excursion OP SHOPPING to buy Christmas gifts Or donate unwanted items! Then back to OSHC to wrap them up! Under 10's Arrive by 9am</p>		

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<p>Monday 14th Jan Incursion "HUMAN HUNGRY HIPPO'S" Become a human hungry hippo for the day and have fun!!!</p>		<p>Monday 21st Jan Incursion "LEARN SOMETHING AFRICAN" Immerse yourself in African culture and make a Drum to keep at OSHC!</p>
<p>Tuesday 15th Jan Incursion "GAMES to U" 10am - 12pm</p> <p>Laser Skirmish & Water Tag Mobile Electronic Games room & Hamster Ball</p>		<p>Tuesday 22nd Jan LUNCH PROVIDED! TEN PLUS Excursion "Tram to Glenelg Beach" Fish n Chips for lunch! Bring \$\$\$ for an ice cream! Arrive by 9am</p> <p>LUNCH PROVIDED! UNDER TEN Excursion "Pizza time at Café Palazzo!" Walk and talk before pizza and park!</p>
<p>Wednesday 16th Jan Excursion NORTH ADELAIDE AQUATICS CENTRE Dive into an awesome Aqua day out! You can also bring money today as swimming does make us extra hungry! Arrive before 9.00am</p>		<p>Wednesday 23rd Jan Incursion "NERF WARS" An all-out, adrenaline filled experience to suit all play styles, diverse maps and game types</p>
<p>Thursday 17th Jan "WHEELS DAY" An OSHC favourite! Bring in your bikes, scooters and skateboards but don't forget your safety gear including helmets, knee pads and elbow pads! ELECTRONIC ARE OK!!</p>		<p>Thursday 24th Jan Excursion "ICE SKATING" It's time to slide and glide on the ice! Arrive before 9.00am</p>
<p>Friday 18th Jan Excursion "GYM FUN" Enjoy a range of equipment such as the pit, trampolines, bars, beams, vault and floor as well as being involved in games</p>		<p>Friday 25th Jan KAHUNA WATERSLIDE & LUNCH PROVIDED! Incursion "BBQ LUNCH & SPLASH!" Let's end the holidays with a shared BBQ lunch and splish splash fun on the Kahuna Waterslide! BYO bathers, towels and thongs!</p>

Check you have everything you need for the day. Please label all clothing and drink bottles etc. as we have too many lost items at the end of the holidays. These items will go to Goodwill if they

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are not claimed. **No singlet tops (sun safety reasons) or thongs on excursion days unless specified.**

METHODS OF PAYMENT

- OSHC accounts are issued weekly via email
- OSHC accounts can be paid by EFTPOS machine at the service or via **BPOINT** (see below)
- Receipts will be attached to your next account
- Surplus payments will be kept in credit on your account for next usage



BPOINT is an online payment system that provides parents/caregivers with the option to make payments over the web, using their credit card (Visa & MasterCard only).

To access **BPOINT**, log onto the school website at the following address www.nthadelaideps.sa.edu.au and select "Enrolments", "Fees" and then the Pay your fees online with ease link.

1. How to process a payment:
2. Click on the "Online Payment Option"
3. Enter the word "OSHC" in the field "Family Code/ED ID "
4. Enter the account holders full name (the guardian who receives the invoices)
5. Enter the Invoice No for the payment (located on the left hand side of your invoice)
6. Enter the Amount of the payment
7. Click on either the icon matching your card type (MasterCard or Visa)
8. Enter your Credit Card Number
9. Enter the Credit Card Expiry Date
10. Enter the Card Verification Number/CVN (i.e. the 3 digit code on the reverse of your Credit Card)
11. Click on the Proceed button
12. After 3 to 5 seconds your payment will be processed and the receipt information will be displayed
13. Either click the Print View or enter you email address and click Send Email to get a copy of your receipt
14. You can now exit the Payment Page

Please ensure that once the transaction is complete that a copy of the receipt or the transaction number is noted for your records.

*****To secure your booking please ensure that your account is up to date*****

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CHILD CARE SUBSIDY

The Australian Government provides families with financial assistance to help cover the cost of approved child care if you meet the requirements for the Child Care Subsidy (CCS).

You can apply for the Child Care Subsidy (CCS) in person or online through Centrelink

To apply online visit:

<https://www.humanservices.gov.au/individuals/services/centrelink/child-care-subsidy>

Or

Call **the** Department of Human Services / Centrelink on 13 61 50

Centrelink will provide you with a CRN (Customer Reference Number). Each individual person has their own unique number. Please provide this number with your enrolment form in the space provided to ensure you receive your entitled benefits. The enrolling parent needs to provide their own personal CRN and date of birth for claims to be processed without complication. **If you are claiming Child Care Subsidy for the first time, please arrange this prior to the commencement of care.**

If you believe you are not entitled to the CCS, it is still in your best interest to register your details with Centrelink and our service.

Please make sure you read ALL information below before booking your child/ren in for vacation care

- **A fully completed written and signed booking form** must be returned for it be accepted for processing. **Text via email, SMS or KidsXAP guardian requests will not be accepted for processing of bookings.**
- Your child **MUST** have a **HAT, RECESS, LUNCH (SEE BELOW FOR EXCEPTIONS) & DRINK BOTTLE** every day! If they do not, you may be asked to return home and collect the missing items
- Please check the program permission forms carefully for excursion leaving times. **We will not be able to call parents if they are not here by 9am as we will be busy preparing to leave on time**
- You will be notified ASAP if your child(ren) are placed on the waiting list to confirm if you wish to keep them there or make alternative arrangements. If we do not receive your waiting list confirmation, their spot may be replaced by a confirmed child on the waiting list

LUNCH IS NOT REQUIRED ONLY ON THE FOLLOWING DAYS

- 1) Wednesday, 19th December **for 10 plus** as we will be eating in Rundle Mall. **Money required**
- 2) Friday, 21st December as its Christmas lunch time cooked by the OSHC staff!
- 3) Tuesday, 22nd December as we will be in Glenelg / Café Palazzo. **\$\$\$ for ice cream required**
- 4) Friday, 25th January as its BBQ lunch time cooked by the OSHC staff!

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Booking & Permission Form to be returned to the service

Family Name: _____

Contact Telephone: H- _____ Mob- _____ W- _____

Child's name: _____ Age _____

Child's name: _____ Age _____

Child's name: _____ Age _____

****Please indicate by ticking which days you require your child/children to be booked in for**

Week 1	Monday <input type="checkbox"/> 17 th December <u>INCURSION</u> SUPER CODY	Tuesday <input type="checkbox"/> 18 th December <u>EXCURSION</u> PICCADILLY CINEMA <u>* ARRIVE BY 9AM</u> <u>*SIGN CONSENT</u>	Wednesday <input type="checkbox"/> 19 th December CHRISTMAS BAKING (UNDER 10'S) <u>EXCURSION</u> RUNDLE MALL SHOPPING 10+ <u>* ARRIVE BY 9AM</u> <u>*SIGN CONSENT</u> <u>*MONEY FOR</u> <u>SHOPPING/</u> <u>LUNCH</u>	Thursday <input type="checkbox"/> 20 th December FESTIVE FOOD and GIFT MAKING PLUS CARTOON PHOTOBOOTH	Friday <input type="checkbox"/> 21 st December "CHRISTMAS GROOVE" LUNCH PROVIDED <u>EXCURSION</u> <u>OP SHOPPING</u> <u>UNDER 10'S</u> <u>* ARRIVE BY 9AM</u> <u>*SIGN CONSENT</u> <u>*MONEY FOR</u> <u>SHOPPING</u>
Week 2	Monday <input type="checkbox"/> 7 th January "TRASH & TREASURE"	Tuesday <input type="checkbox"/> 8 th January <u>EXCURSION</u> "BOWLING FUN" <u>* ARRIVE BY 9AM</u> <u>*SIGN CONSENT</u>	Wednesday <input type="checkbox"/> 9 th January <u>INCURSION</u> PADDLEBOARD PARTY <u>*SIGN CONSENT</u> <u>*BYO HELMETS,</u> <u>KNEE AND ELBOW</u> <u>PADS PLUS HATS</u>	Thursday <input type="checkbox"/> 10 th January <u>INCURSION</u> "DOUBLE LANE SPLASHSLIDE" <u>*SIGN CONSENT</u> <u>*BYO BATHERS,</u> <u>TOWELS, THONGS,</u> <u>HATS</u>	Friday <input type="checkbox"/> 11 th January <u>EXCURSION</u> "VIRTUAL REALITY ADELAIDE" <u>* ARRIVE BY 9AM</u> <u>*SIGN CONSENT</u>
Week 3	Monday <input type="checkbox"/> 14 th January <u>INCURSION</u> "HUMAN HUNGRY HIPPO'S" <u>*SIGN CONSENT</u>	Tuesday <input type="checkbox"/> 15 th January <u>INCURSION</u> "GAMES to U" <u>*SIGN CONSENT</u>	Wednesday <input type="checkbox"/> 16 th January <u>EXCURSION</u> NORTH ADELAIDE AQUATICS CENTRE <u>* ARRIVE BY 9AM</u> <u>*SIGN CONSENT</u>	Thursday <input type="checkbox"/> 17 th January WHEELS DAY <u>*BYO HELMETS,</u> <u>KNEE AND ELBOW</u> <u>PADS PLUS HATS</u>	Friday <input type="checkbox"/> 18 th January <u>EXCURSION</u> "GYM FUN" <u>* ARRIVE BY 9AM</u> <u>*SIGN CONSENT</u>
Week 4	Monday <input type="checkbox"/> 21 st January <u>INCURSION</u> "LEARN SOMETHING AFRICAN"	Tuesday <input type="checkbox"/> 22 nd January <u>EXCURSION</u> GLENELG OR PIZZA <u>*LUNCH</u> <u>PROVIDED</u> <u>* ARRIVE BY 9AM</u> <u>*SIGN CONSENT</u> <u>* \$\$ for ice</u> <u>cream for 10+</u>	Wednesday <input type="checkbox"/> 23 rd January <u>INCURSION</u> "NERF WARS"	Thursday <input type="checkbox"/> 24 th January <u>EXCURSION</u> ICE SKATING <u>* ARRIVE BY 9AM</u> <u>*SIGN CONSENT</u>	Friday <input type="checkbox"/> 25 th January <u>INCURSION</u> "KAHUNA WATERSLIDE & BBQ LUNCH PROVIDED" <u>*SIGN CONSENT</u> <u>*BYO BATHERS,</u> <u>TOWELS,</u> <u>THONGS, HATS</u>

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We expect to have 24-48 children and 3-6 educators for each excursion (1:8 ratio) & 25 – 60 children and 2-4 educators for an Incursion / Home Day (1:15 ratio). When we are attending the aquatics centre the ratio is 1:5.

HOME/INCURSION DAY PERMISSIONS – Compulsory

I give permission forto participate in the Home/Incursion day activities as specified on the Dec 2018 /Jan 2019 Vacation Care Program.

Caregiver Name _____ Signature _____

PLEASE SIGN THE FOLLOWING CONSENTS AS APPROPRIATE

Tuesday, 18th December 2018

MOVIES - Excursion

Where: Piccadilly Cinema, 181 O'Connell St, North Adelaide

Depart - 9am Return - 1pm

Transport – Walking

I give permission forto participate in the excursion to the Piccadilly Cinema to attend a movie session. We will be walking to and from the cinema making use of the school crossing and Traffic lights. I give permission for my child to watch a (PG) movie as approved by the Director. A (G) rated movie is available and recommended for younger children.

Caregiver Name _____ Signature _____

Wednesday, 19th December 2018

Xmas Shopping – Excursion for **TEN PLUS ONLY**

Where: Rundle Mall, Adelaide

Depart - 9.30am Return – 3.30pm

Transport – Walking & Local Free Bus if the weather is hot

What to bring: as per checklist

I give permission forto participate in a walking excursion to Rundle Mall for the purpose of Christmas shopping and lunch. If the weather is too hot for walking I understand that my child/chn may be catching the free local city bus. My child/ren will bring \$_____ spending money. I will include approx. an extra \$10 for lunch.

Caregiver Name _____ Signature _____

Friday 21st December 2018

OP SHOPPING @ Anglicare & Salvo Store – Excursion for **Under 10's Only!!**

Where: O'Connell St

Depart - 9.30am Return – 12.30pm

Transport – Walking

What to bring: as per checklist

I give permission forto walk to the two Op Shops on O'Connell St, North Adelaide. My child/ren will bring \$_____ spending money.

Caregiver Name _____ Signature _____

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Tuesday, 8th January 2019

ZONE BOWLING – Excursion

Where: 819 Port Road, Woodville

Depart - 9am Return – 2pm

Transport – Link SA bus

What to bring: as per checklist

I give permission forto participate in the above excursion for the purpose of bowling.

Caregiver Name _____ Signature _____

Friday, 11th January 2019

Virtual Reality Adelaide – Excursion

Where: 13 West Terrace, Adelaide SA 5000

Depart - 9am Return – 2pm

Transport – Link SA bus

What to bring: as per checklist

I give permission forto participate in the above excursion for the purpose of virtual reality experiences.

Caregiver Name _____ Signature _____

Wednesday, 16th January 2019

Aquatics Centre – Excursion

Where: Fitzroy Terrace & Jeffcott Road, North Adelaide

Depart - 9am Return - 3.00pm

Transport – Walking

What to bring: As per checklist

I give permission forto participate in a walking excursion to the Aquatics Centre for a fun day of swimming. I understand that my child will be swimming in the shallow pools unless passing a test by the life guards to swim in the deep pools.

Caregiver Name _____ Signature _____

My child _____ is a competent swimmer YES / NO (please circle)

My child _____ is a competent swimmer YES / NO. (please circle)

My child _____ is a competent swimmer YES / NO. (please circle)

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Friday, 18th January 2019

Tea Tree Gully Gymsports – Excursion

Where: 88 – 100 Elizabeth Street, Banksia Park SA 5091

Depart - 9am **Return –** 4.30pm

Transport – Link SA bus

What to bring: as per checklist

I give permission forto participate in the above excursion for the purpose of gym fun experiences.

Caregiver Name _____ Signature _____

Tuesday, 22nd January 2019

Tram to Glenelg – Excursion for **TEN PLUS ONLY**

Where: Glenelg Beach

Depart - 9.30am **Return –** 3.30pm

Transport – Walking, Tram & Local Free Bus if the weather is hot

What to bring: as per checklist

I give permission forto participate in a walking and tram excursion to Glenelg for the purpose of a fish and chips lunch and ice cream. **Please inform us of any dietary requirements so we can make alternative arrangements.** I understand that the children **will not** be swimming in the sea. If the weather is too hot for walking I understand that my child/chn may be catching the free local city bus. My child/ren will bring \$_____ spending money for an ice cream.

Caregiver Name _____ Signature _____

Tuesday, 22nd January 2019

CAFÉ PALAZZO LUNCH – Excursion for **Under 10's Only!!**

Menu: Pizza

Where: 180 O'Connell St, North Adelaide

Depart - 11.30am **Return –** 1.30pm

Transport – Walking

What to bring: Lovely table manners

I give permission forto participate in the excursion to Café Palazzo for a pizza lunch. **Please inform us of any dietary requirements so we can make alternative arrangements.**

Caregiver Name _____ Signature _____

Thursday, 24th January 2019

Ice Skating – Excursion

Where: 23 James Congdon Dr, Thebarton SA 5031

Depart - 9am **Return –** 2pm

Transport – Link SA bus

What to bring: as per checklist

I give permission forto participate in the above excursion for the purpose of an ice skating experience.

Caregiver Name _____ Signature _____

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AGREEMENTS/CONSENTS

- 1) I understand the cancellation policy and I will make payment for all fees I incur during this time. YES / NO
- 2) I give permission for my child to walk, with staff supervision, off of the school/OSHC site YES / NO
- 3) I give permission for my child to participate in all programmed activities unless specified YES / NO
- 4) I give permission for my child to be photographed by OSHC staff during activities & for these photos to be displayed in the OSHC room as the service deems appropriate YES / NO
- 5) I give permission for my child to be included in face painting experiences YES / NO
- 6) I consent for my child/ren to watch carefully selected family movies which may be rated PG YES / NO
- I understand that if I do not provide my child/ren with hats (bucket, wide brimmed or legionnaires) for outside activities or helmets for wheels activities, that my child /ren will not be able to participate in those activities YES / NO

Caregiver Name _____ Signature _____

OSHC STAFF TO COMPLETE THE FOLLOWING

DATE **FULLY COMPLETED** FORM RECEIVED: _____

FULLY COMPLETED FORM RECEIVED BY (NAME): _____

DATE FULLY COMPLETED FORM ENTERED IN KIDSXAP: _____

FULLY COMPLETED FORM ENTERED BY (NAME): _____

DOES A CHILD WAITING LIST APPLY? IF YES, SPECIFY DATES AND WHEN THE FAMILY HAS BEEN NOTIFIED BELOW. INCLUDE ALL RELEVANT FAMILY COMMUNICATION BELOW INCLUDING NAMES AND CONTACT DATE / TIMES.
