

# North Adelaide Primary School OSHC

## IMPORTANT INFORMATION FOR VACATION CARE PERIODS

- **Children need to bring their recess and lunch everyday unless stated otherwise.** It is also best to pack a little extra as children do get hungry and we only provide a snack for afternoon tea.
- Children need to **bring a water bottle** each day.
- **Lunch orders can be placed through the Qkr APP at either Perrymans or Mylk Bar, these are delivered to OSHC at luntime.**
- There is \$1 per minute late collection fee for any child that is picked up later than **6:00pm.**
- We are an **ALLERGY AWARE SERVICE.** Please provide details to the service where appropriate. **NO Nut products please. This includes peanut butter and some cereal bars.**
- Children need to wear appropriate foot wear that is safe and will not fall off their feet. **Thongs must not be worn on excursions unless specified otherwise.**
- **All electronics are banned** and staff will not take responsibility for the loss of games. This includes Mobile phones, iPads, DVDs, PS2 games, PSPs, DSs and MP3 players. However, on days where the program states that these are allowed, children may wish to bring them in but need to be responsible for their own belongings.
- **ANY CHILDREN WHO BRING MOBILE PHONES MUST HAND THEM TO AN OSHC EDUCATOR ON ARRIVAL FOR THEM TO BE STORED IN THE OFFICE UNTIL THEY LEAVE.**
- Please read the program carefully taking note of departure and arrival times (these are estimated as close as possible). **Late arrival may result in missing the bus for excursions.**
- We have a **hat and sunscreen policy**. Please ensure your child has a **hat** at all times and if they cannot use our home brand sunscreen, please provide your own.
- The ratio for taking children on excursions is 1:8 and when we are attending the aquatics centre the ratio is 1:5. These ratios will be maintained at all times.
- Risk assessments have been prepared for each excursion and may be viewed on request. Please ask the responsible person on duty.

**Ten Plus Excursions:** is for children aged 10 and above. Please specify your child(rens) age on the booking sheet. Please speak to the team if you have any queries.

## METHODS OF PAYMENT

**\*\*\*To secure your booking please ensure that your account is up to date\*\*\***

- OSHC accounts are issued weekly via email
- OSHC accounts can be paid via **Qkr**
- Surplus payments will be kept in credit on your account for next usage

Preferred payment method is via **Qkr**. A fact sheet can be provided from the service on how to download and setup Qkr for your family. Please put the students name only in the section where it asks for students name not the parents name.

## **CHILD CARE BENEFIT and CHILD CARE REBATE**

The Australian Government provides families with financial assistance to help cover the cost of approved child care through the Child Care Benefit and Child Care Rebate.

You can apply for the Child Care Benefit (CCB) in person or online through Centrelink. Please note you need to apply for the CCB in order to claim the Child Care Rebate (CCR). If your income is too high for CCB you may still be eligible for the CCR.

To apply online visit:

<https://www.humanservices.gov.au/individuals/services/centrelink/child-care-benefit>

Or

Call **the** Department of Human Services / Centrelink on 13 61 50

Centrelink will provide you with a CRN (Customer Reference Number). Each individual person has their own unique number. Please provide this number with your enrolment form in the space provided to ensure you receive your entitled benefits. The enrolling parent needs to provide their own personal CRN and date of birth for claims to be processed without complication. **If you are claiming Child Care Benefit for the first time, please arrange this prior to the commencement of care.**

If you believe you are not entitled to the CCB, it is still in your best interest to register your details with Centrelink and our service to ensure you receive the Child Care Rebate automatically. All families are entitled to the Child Care Rebate.

**Please make sure you read ALL information below before booking your child/ren in for vacation care**

- **A fully completed written and signed booking form** must be returned for it be accepted for processing. **Text via email, SMS or KidsXAP guardian requests will not be accepted for processing of bookings.**
- Your child **MUST** have a **HAT, RECESS, LUNCH (SEE BELOW FOR EXCEPTIONS) & DRINK BOTTLE** every day! If they do not, you may be asked to return home and collect the missing items
- Please check the program permission forms carefully for excursion leaving times. **We will not be able to call parents if they are not here by 9am as we will be busy preparing to leave on time**
- You will be notified ASAP if your child(ren) are placed on the waiting list to confirm if you wish to keep them there or make alternative arrangements. If we do not receive your waiting list confirmation, their spot may be replaced by a confirmed child on the waiting list