

NORTH ADELAIDE OSHC

Vacation Care

North Adelaide PS, 62-80 Tynte St, North Adelaide 8267 5127

Operating Hours 7:30am – 6:00pm

Cost for a Vac Care day is \$54 per child for bookings made before Fri 6th Dec

Cost for a Vac Care day is \$59 per child for bookings made from Mon 9th Dec

See Centrelink for CCB reduction by phoning: 13 61 50 and quoting: 555 010
112H

BOOKINGS MUST BE CANCELLED **7 DAYS** BEFORE THE DAYS PLANNED ACTIVITY OR
YOU WILL BE CHARGED THE FULL PRICE FOR THAT DAY.

DEC/ JAN VACATION CARE

**For further information please call
PH: 08 8267 5127**

Places are limited, especially on excursion days. Forms completed will be processed in order of receipt. Advance bookings by Friday, 6th Dec 2019 are highly recommended to avoid being placed on a child waiting list.

PLEASE NOTE: EXCURSIONS OR PLANNED ACTIVITIES MAY BE CANCELLED OR POSTPONED DUE TO WEATHER CONDITIONS. PLEASE NOTE THAT NORTH ADELAIDE PRIMARY OSHC RESERVES THE RIGHT TO CHANGE AN ACTIVITY DUE TO EXCEPTIONAL CIRCUMSTANCES DETERMINED BY THE LEADERSHIP TEAM.

Daily Checklist: IMPORTANT

- **Children need to bring their recess and lunch everyday unless stated otherwise.** It is also best to pack a little extra as children do get hungry and we only provide a snack for afternoon tea.
- Children need to **bring a water bottle** daily and on excursions.
- **Lunch orders can be placed and we will also take children to Perryman's when we are not on excursions.**
- There is \$1 per minute late collection fee for any child that is picked up later than **6:00pm.**
- We are an **ALLERGY AWARE SERVICE.** Please provide details to the service where appropriate. **NO Nut products please. This includes peanut butter and some cereal bars.**
- Children need to wear appropriate foot wear that is safe and will not fall off their feet. **Thongs must not be worn on excursions unless specified otherwise.**
- Children need to wear helmets when riding their bikes, scooters, skateboards, rollerblades, and roller-skates or when otherwise specified.
- **All electronics are banned** and staff will not take responsibility for the loss of games. This includes Mobile phones, iPads, DVDs, PS2 games, PSPs, DSs and MP3 players. However on days where the program states that these are allowed, children may wish to bring them in but need to be responsible for their own belongings.
- Please read the program carefully taking note of departure and arrival times (these are estimated as close as possible). **Late arrival may result in missing the bus for excursions.**
- We have a **hat and sunscreen policy**. Please ensure your child has a hat at all times and if they cannot use our home brand sunscreen, please provide your own.
- The ratio for taking children on excursions is 1:10 and when we are attending the aquatics centre the ratio is 1:5. These ratios will be maintained at all times.
- Risk assessments have been prepared for each excursion and may be viewed on request. Please ask the responsible person on duty.
- The maximum number of children attending any excursion by bus will be 48.

Ten Plus Excursions: is for children aged 10 and above. Please specify your child(rens) age on the booking sheet. Please speak to the team if you have any queries.

METHODS OF PAYMENT

- OSHC accounts are issued weekly via email
- OSHC accounts can be paid by EFTPOS machine at the service or via **BPOINT** (see below)
- Receipts will be attached to your next account
- Surplus payments will be kept in credit on your account for next usage



BPOINT is an online payment system that provides parents/caregivers with the option to make payments over the web, using their credit card (Visa & MasterCard only).

To access **BPOINT**, log onto the school website at the following address www.nthadelaideps.sa.edu.au and select "Enrolments", "Fees" and then the Pay your fees online with ease link.

1. How to process a payment:
2. Click on the "Online Payment Option"
3. Enter the word "OSHC" in the field "Family Code/ED ID "
4. Enter the account holders full name (the guardian who receives the invoices)
5. Enter the Invoice No for the payment (located on the left hand side of your invoice)
6. Enter the Amount of the payment
7. Click on either the icon matching your card type (MasterCard or Visa)
8. Enter your Credit Card Number
9. Enter the Credit Card Expiry Date
10. Enter the Card Verification Number/CVN (i.e. the 3 digit code on the reverse of your Credit Card)
11. Click on the Proceed button
12. After 3 to 5 seconds your payment will be processed and the receipt information will be displayed
13. Either click the Print View or enter you email address and click Send Email to get a copy of your receipt
14. You can now exit the Payment Page

Please ensure that once the transaction is complete that a copy of the receipt or the transaction number is noted for your records.

Ask to be assessed for Child Care Subsidy if you have not applied before. North Adelaide PS OSHC is an approved service.

*****To secure your booking please ensure that your account is up to date*****

CHILD CARE BENEFIT and CHILD CARE REBATE

The Australian Government provides families with financial assistance to help cover the cost of approved child care through the Child Care Benefit and Child Care Rebate.

You can apply for the Child Care Benefit (CCB) in person or online through Centrelink. Please note you need to apply for the CCB in order to claim the Child Care Rebate (CCR). If your income is too high for CCB you may still be eligible for the CCR.

To apply online visit:

<https://www.humanservices.gov.au/individuals/services/centrelink/child-care-benefit>

Or

Call **the** Department of Human Services / Centrelink on 13 61 50

Centrelink will provide you with a CRN (Customer Reference Number). Each individual person has their own unique number. Please provide this number with your enrolment form in the space provided to ensure you receive your entitled benefits. The enrolling parent needs to provide their own personal CRN and date of birth for claims to be processed without complication. **If you are claiming Child Care Benefit for the first time, please arrange this prior to the commencement of care.**

If you believe you are not entitled to the CCB, it is still in your best interest to register your details with Centrelink and our service to ensure you receive the Child Care Rebate automatically. All families are entitled to the Child Care Rebate.

Please make sure you read ALL information below before booking your child/ren in for vacation care

- **A fully completed written and signed booking form** must be returned for it be accepted for processing. **Text via email, SMS or KidsXAP guardian requests will not be accepted for processing of bookings.**
- Your child **MUST** have a **HAT, RECESS, LUNCH (SEE BELOW FOR EXCEPTIONS) & DRINK BOTTLE** every day! If they do not, you may be asked to return home and collect the missing items
- Please check the program permission forms carefully for excursion leaving times. **We will not be able to call parents if they are not here by 9am as we will be busy preparing to leave on time**
- You will be notified ASAP if your child(ren) are placed on the waiting list to confirm if you wish to keep them there or make alternative arrangements. If we do not receive your waiting list confirmation, their spot may be replaced by a confirmed child on the waiting list

LUNCH WILL BE PROVIDED ON:

- 1) **Monday, 16th December for 10 plus** as we will be eating in Rundle Mall. **Money required**
- 2) **Monday, 16th December for 9 years and under** as we will be eating pizza at Palazzo. **(No money required)**
- 3) **Friday, 20st December** as its Christmas lunch time cooked by the OSHC staff!
- 4) **Tuesday, 7th January** – My Kitchen Rules Day, students will be cooking.
- 5) **Thursday, 16nd January for 10 plus** as we will be in Glenelg. **\$\$\$ for Ice Cream only required.** OSHC will be purchasing Fish & Chips for 10 Plus students going on the excursion.
- 6) **Friday, 17th January** as we are hosting a Mexican fiesta.
- 7) **Monday, 20th January** as its BBQ lunch time cooked by the OSHC staff!

Booking & Permission Form to be returned to the service

Family Name: _____

Contact Telephone: H- _____ Mob- _____ W- _____

Child's name: _____ Age _____

Child's name: _____ Age _____

Child's name: _____ Age _____

****Please indicate by ticking which days you require your child/children to be booked in for**

Week 1	<p style="text-align: center;">Monday <input type="checkbox"/></p> <p style="text-align: center;">16th December</p> <p style="text-align: center; color: red;"><u>EXCURSION</u></p> <p style="text-align: center; color: red;">RUNDLE MALL SHOPPING 10+</p> <p style="text-align: center; color: purple;">* ARRIVE BY 9AM *SIGN CONSENT *MONEY FOR SHOPPING/ LUNCH</p> <hr style="width: 50%; margin: 10px auto;"/> <p style="text-align: center; color: red;"><u>EXCURSION</u></p> <p style="text-align: center; color: red;">O'CONNELL ST 9 YEARS AND UNDER</p> <p style="text-align: center; color: purple;">* ARRIVE BY 9AM *SIGN CONSENT (NO SPENDING MONEY NEEDED)</p>	<p style="text-align: center;">Tuesday <input type="checkbox"/></p> <p style="text-align: center;">17th December</p> <p style="text-align: center; color: blue;"><u>INCURSION</u></p> <p style="text-align: center; color: blue;">WATER DAY</p> <p style="text-align: center; color: purple;">*SIGN CONSENT *BRING CHANGE OF CLOTHES & TOWEL</p>	<p style="text-align: center;">Wednesday <input type="checkbox"/></p> <p style="text-align: center;">18th December</p> <p style="text-align: center; color: red;"><u>EXCURSION</u></p> <p style="text-align: center; color: red;">BIG VAC OUT</p> <p style="text-align: center; color: purple;">* ARRIVE BY 9AM *SIGN CONSENT *HAT & DRINK BOTTLE</p>	<p style="text-align: center;">Thursday <input type="checkbox"/></p> <p style="text-align: center;">19th December</p> <p style="text-align: center; color: orange;"><u>HOME DAY</u></p> <p style="text-align: center; color: orange;">ELECTRONICS DAY x MEME DAY</p> <p style="text-align: center; color: purple;">*SIGN CONSENT *BRING ELECTRONIC DEVICE</p>	<p style="text-align: center;">Friday <input type="checkbox"/></p> <p style="text-align: center;">20st December</p> <p style="text-align: center; color: orange;"><u>HOME DAY</u></p> <p style="text-align: center; color: orange;"><u>CHRISTMAS DAY</u></p> <p style="text-align: center; color: purple;">*SIGN CONSENT</p> <p style="text-align: center; color: black;"><u>LUNCH PROVIDED</u></p>
Week 2	<p style="text-align: center;">Monday <input type="checkbox"/></p> <p style="text-align: center;">6th January</p> <p style="text-align: center; color: orange;"><u>HOME DAY</u></p> <p style="text-align: center; color: orange;">NEW YEARS PARTY</p> <p style="text-align: center; color: purple;">*SIGN CONSENT</p>	<p style="text-align: center;">Tuesday <input type="checkbox"/></p> <p style="text-align: center;">7th January</p> <p style="text-align: center; color: orange;"><u>HOME DAY</u></p> <p style="text-align: center; color: orange;">MY KITCHEN RULES</p> <p style="text-align: center; color: purple;">*SIGN CONSENT</p> <p style="text-align: center; color: black;"><u>LUNCH PROVIDED</u></p>	<p style="text-align: center;">Wednesday <input type="checkbox"/></p> <p style="text-align: center;">8th January</p> <p style="text-align: center; color: red;"><u>EXCURSION</u></p> <p style="text-align: center; color: red;">AQUATIC CENTRE</p> <p style="text-align: center; color: purple;">*SIGN CONSENT *ARRIVE BY 9AM *BYO BATHERS, TOWELS, THONGS, HATS, CHANGE OF CLOTHES</p>	<p style="text-align: center;">Thursday <input type="checkbox"/></p> <p style="text-align: center;">9th January</p> <p style="text-align: center; color: red;"><u>EXCURSION</u></p> <p style="text-align: center; color: red;">MOVIE DAY</p> <p style="text-align: center; color: purple;">*ARRIVE BY 9AM *SIGN CONSENT *BRING HAT, DRINK BOTTLE, LUNCH</p>	<p style="text-align: center;">Friday <input type="checkbox"/></p> <p style="text-align: center;">10th January</p> <p style="text-align: center; color: blue;"><u>INCURSION</u></p> <p style="text-align: center; color: blue;">CARNIVAL DAY + WATER SLIDE</p> <p style="text-align: center; color: purple;">*SIGN CONSENT *BRING TOWEL, CHANGE OF CLOTHES, HAT, DRINK BOTTLE</p>
Week 3	<p style="text-align: center;">Monday <input type="checkbox"/></p> <p style="text-align: center;">13th January</p> <p style="text-align: center; color: blue;"><u>INCURSION</u></p> <p style="text-align: center; color: blue;">GIANT GAMES DAY</p> <p style="text-align: center; color: purple;">*SIGN CONSENT</p>	<p style="text-align: center;">Tuesday <input type="checkbox"/></p> <p style="text-align: center;">14th January</p> <p style="text-align: center; color: red;"><u>EXCURSION</u></p> <p style="text-align: center; color: red;">NORTH ADELAIDE AQUATICS CENTRE</p> <p style="text-align: center; color: purple;">* ARRIVE BY 9AM *SIGN CONSENT *BYO BATHERS, TOWEL, THONGS, HAT, CHANGE OF CLOTHES</p>	<p style="text-align: center;">Wednesday <input type="checkbox"/></p> <p style="text-align: center;">15th January</p> <p style="text-align: center; color: blue;"><u>INCURSION</u></p> <p style="text-align: center; color: blue;">STREET SUP ADELAIDE</p> <p style="text-align: center; color: purple;">*SIGN CONSENT *BYO HELMETS, KNEE AND ELBOW PADS PLUS HATS</p>	<p style="text-align: center;">Thursday <input type="checkbox"/></p> <p style="text-align: center;">16th January</p> <p style="text-align: center; color: orange;"><u>HOME DAY</u></p> <p style="text-align: center; color: orange;">PLASTER FUN @ SCHOOL (9 YEARS AND UNDER)</p> <p style="text-align: center; color: purple;">*SIGN CONSENT</p> <hr style="width: 50%; margin: 10px auto;"/> <p style="text-align: center; color: red;">17th January</p> <p style="text-align: center; color: red;"><u>EXCURSION</u></p> <p style="text-align: center; color: red;">GLENELG BEACH (10 YEARS +)</p> <p style="text-align: center; color: purple;">* ARRIVE BY 9AM *SIGN CONSENT *SPENDING MONEY (\$20 MAX)</p>	<p style="text-align: center;">Friday <input type="checkbox"/></p> <p style="text-align: center;">17th January</p> <p style="text-align: center; color: orange;"><u>HOME DAY</u></p> <p style="text-align: center; color: orange;"><u>ELECTRONICS X</u></p> <p style="text-align: center; color: orange;"><u>MEXICAN FIESTA</u></p> <p style="text-align: center; color: purple;">*SIGN CONSENT</p> <p style="text-align: center; color: black;"><u>LUNCH PROVIDED</u></p>
Week 4	<p style="text-align: center;">Monday <input type="checkbox"/></p> <p style="text-align: center;">20st January</p> <p style="text-align: center; color: red;"><u>EXCURSION</u></p> <p style="text-align: center; color: red;">KLEMZIG GREAT ADVENTURE RESERVE</p> <p style="text-align: center; color: purple;">* ARRIVE BY 9AM *SIGN CONSENT *BRING HAT, BOTTLE</p> <p style="text-align: center; color: black;"><u>LUNCH PROVIDED</u></p>	<p style="text-align: center;">Tuesday <input type="checkbox"/></p> <p style="text-align: center;">21nd January</p> <p style="text-align: center; color: red;"><u>EXCURSION</u></p> <p style="text-align: center; color: red;">ADELAIDE GAOL</p> <p style="text-align: center; color: purple;">* ARRIVE BY 9AM *SIGN CONSENT *BRING HAT, BOTTLE</p>	<p style="text-align: center;">Wednesday <input type="checkbox"/></p> <p style="text-align: center;">22rd January</p> <p style="text-align: center; color: blue;"><u>INCURSION</u></p> <p style="text-align: center; color: blue;">RADICAL OBSTACLE COURSE</p> <p style="text-align: center; color: purple;">*SIGN CONSENT</p>	<p style="text-align: center;">Thursday <input type="checkbox"/></p> <p style="text-align: center;">23th January</p> <p style="text-align: center; color: orange;"><u>HOME DAY</u></p> <p style="text-align: center; color: orange;">DRENCHED AMAZING RACE</p> <p style="text-align: center; color: purple;">*SIGN CONSENT *BYO TOWELS, CHANGE OF CLOTHES, HAT, BOTTLE</p>	<p style="text-align: center;">Friday <input type="checkbox"/></p> <p style="text-align: center;">24th January</p> <p style="text-align: center; color: orange;"><u>HOME DAY</u></p> <p style="text-align: center; color: orange;">AUSTRALIA DAY CELEBRATION</p> <p style="text-align: center; color: purple;">*SIGN CONSENT *BYO HATS, BOTTLES</p>

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We expect to have 24-48 children and 3-6 educators for each excursion (1:8 ratio) & 25 – 60 children and 2-4 educators for an Incursion / Home Day (1:15 ratio). When we are attending the aquatics centre the ratio is 1:5

HOME/INCURSION DAY PERMISSIONS – Compulsory

I give permission forto participate in the Home/Incursion day activities as specified on the Dec 2019 / Jan 2020 Vacation Care Program.

Caregiver Name _____ Signature _____

PLEASE SIGN THE FOLLOWING CONSENTS AS APPROPRIATE

Monday, 16th December 2019

Xmas Shopping – Excursion for TEN PLUS ONLY

Where: Rundle Mall, Adelaide 5000

Depart – 10:00am Return – 3.00pm

Transport – Walking & Local Free Bus

What to bring: as per checklist

I give permission forto participate in taking a public bus to Rundle Mall for the purpose of Christmas shopping and lunch. My child/ren will bring \$_____ spending money.

I will include approx. an extra \$10 for lunch.

Caregiver Name _____ Signature _____

Monday, 16th December 2019

CAFÉ PALAZZO LUNCH – Excursion for Under 10's Only!!

Menu: Pizza

Where: 180 O'Connell St, North Adelaide

Depart - 11.30am Return – 1.30pm

Transport – Walking

What to bring: Lovely table manners

I give permission forto participate in the excursion to Café Palazzo for a pizza lunch. **Please inform us of any dietary requirements so we can make alternative arrangements.**

Caregiver Name _____ Signature _____

Wednesday, 18th December 2019

BIG VAC OUT – Excursion

Where: Settlers Farm Primary School, 23 Barassi St, Paralowie

Depart - 11am Return – 4pm

Transport – Link SA bus

What to bring: as per checklist

I give permission forto participate in the above excursion for the purpose of carnival activities.

Caregiver Name _____ Signature _____

Wednesday, 8th January 2020

Aquatics Centre – Excursion

Where: Fitzroy Terrace & Jeffcott Road, North Adelaide

Depart - 9am Return - 3.00pm

Transport – Walking

What to bring: As per checklist

I give permission forto participate in a walking excursion to the Aquatics Centre for a fun day of swimming. I understand that my child will be swimming in the shallow pools unless passing a test by the life guards to swim in the deep pools.

Caregiver Name _____ Signature _____

My child _____ is a competent swimmer YES / NO (please circle)

My child _____ is a competent swimmer YES / NO. (please circle)

My child _____ is a competent swimmer YES / NO. (please circle)

Thursday, 9th January 2020

MOVIES - Excursion

Where: Piccadilly Cinema, 181 O'Connell St, North Adelaide

Depart - 9am Return - 1pm

Transport – Walking

I give permission forto participate in the excursion to the Piccadilly Cinema to attend a movie session. We will be walking to and from the cinema making use of the school crossing and Traffic lights. I give permission for my child to watch a (PG) movie as approved by the Director. A (G) rated movie is available and recommended for younger children.

Caregiver Name _____ Signature _____

Wednesday, 15th January 2020

Aquatics Centre – Excursion

Where: Fitzroy Terrace & Jeffcott Road, North Adelaide

Depart - 9am Return - 3.00pm

Transport – Walking

What to bring: As per checklist

I give permission forto participate in a walking excursion to the Aquatics Centre for a fun day of swimming. I understand that my child will be swimming in the shallow pools unless passing a test by the life guards to swim in the deep pools.

Caregiver Name _____ Signature _____

My child _____ is a competent swimmer YES / NO (please circle)

My child _____ is a competent swimmer YES / NO. (please circle)

My child _____ is a competent swimmer YES / NO. (please circle)

Thursday, 16th January 2020

Tram to Glenelg – Excursion for **TEN PLUS ONLY**

Where: Glenelg Beach

Depart - 9.30am Return – 3.00pm

Transport – Walking, Tram & Local Free Bus

What to bring: as per checklist

I give permission forto participate in a walking and tram excursion to Glenelg for the purpose of a fish and chips lunch and ice cream. **Please inform us of any dietary requirements so we can make alternative arrangements.** I understand that the children **will not** be swimming in the sea. If the weather is too hot for walking I understand that my child/chn may be catching the free local city bus. My child/ren will bring \$_____ spending money for an ice cream.

Caregiver Name _____ Signature _____

Monday, 20th January 2020

Klemzig Great Adventure Reserve– Excursion

Where: OG Rd & North East Road, Klemzig SA 5087

Depart - 9am Return – 2pm

Transport – Link SA bus

What to bring: as per checklist

I give permission forto participate in the above excursion for the purpose of experiencing the Klemzig Great Adventure Reserve.

Caregiver Name _____ Signature _____

Tuesday, 21st January 2020

Adelaide Gaol – Excursion

Where: 18 Gaol Rd, Thebarton SA 5031

Depart - 9am Return – 3pm

Transport – Link SA bus

What to bring: as per checklist

I give permission forto participate in the above excursion for the purpose of experiencing the Adelaide Gaol and engaging in activities set.

Caregiver Name _____ Signature _____

AGREEMENTS/CONSENTS

- 1) I understand the cancellation policy and I will make payment for all fees I incur during this time. YES / NO
- 2) I give permission for my child to walk, with staff supervision, off of the school/OSHC site YES / NO
- 3) I give permission for my child to participate in all programmed activities unless specified YES / NO
- 4) I give permission for my child to be photographed by OSHC staff during activities & for these photos to be displayed in the OSHC room as the service deems appropriate YES / NO
- 5) I give permission for my child to be included in face painting experiences YES / NO
- 6) I consent for my child/ren to watch carefully selected family movies which may be rated PG YES / NO

I understand that if I do not provide my child/ren with hats (bucket, wide brimmed or legionnaires) for outside activities or helmets for wheels activities, that my child /ren will not be able to participate in those activities YES / NO

Caregiver Name _____ Signature _____

OSHC STAFF TO COMPLETE THE FOLLOWING

DATE **FULLY COMPLETED** FORM RECEIVED: _____

FULLY COMPLETED FORM RECEIVED BY (NAME): _____

DATE FULLY COMPLETED FORM ENTERED IN KIDSXAP: _____

FULLY COMPLETED FORM ENTERED BY (NAME): _____

DOES A CHILD WAITING LIST APPLY? IF YES, SPECIFY DATES AND WHEN THE FAMILY HAS BEEN NOTIFIED BELOW. INCLUDE ALL RELEVANT FAMILY COMMUNICATION BELOW INCLUDING NAMES AND CONTACT DATE / TIMES.
